

Date: 13/07/2022

## Notice

All the HOD's and departmental academic coordinators are hereby informed that, IQAC meeting will be held on 15/07/2022 at Board room at 10.00a.m.

All are requested to attend.



Prof. G.P Mohole  
IQAC Coordinator



Dr. M. V. Bhatkar

Principal

**PRINCIPAL**  
Jawahar Education Society's  
Institute of Technology, Management  
and Research, Nashik



**Internal Quality Assurance Cell  
A.Y 2022-2023**

**Minutes of Meeting**

Date: 15/07/2022, Venue: Board Room.

**Members Present:**

Sr No.	Name	Designation	Signature
1	Dr. M.V Bhatkar	Principal	
2	Prof.G.P Mohole	IQAC Coordinator	
3	Prof.D.D Survase	IAC	
4	Prof S.A Thete	Head of Electrical Dept	
5	Prof.S.J Aswar	Head of Mechanical Dept	
6	Prof.A.N Shukla	Head of Civil Dept	
7	Prof.K.K Gore	Head of Humanities and Sciences	
8	Prof.Y.R Girase	Training & Placement officer	
9	Prof.S.B Patil	Academic coordinator, Computer	
10	Prof.M.S Shelar	Academic coordinator, Electrical	
11	Prof. A. A Patil	Academic coordinator, Mechanical	
12	Prof.S.B Kajbe	Academic coordinator, Civil	



## Meeting Agenda:

1. Discussion on Commencement of A.Y 2022-23 Sem-I, and
2. Review of preparation for Self-Study Report (SSR)

## Following points were discussed in the Meeting:

Sr. No	Topics Discussed on	Particulars	Task Allocated to Staff & Action Taken
1	Agenda of The Meeting	Prof. G.P Mohole has welcomed all members and explained the meeting agenda.	To All Members
2	Academics	Dr. M.V Bhatkar, Principal, instructed to all about Academic Planning and action to be taken,	To All Members
2	Curriculum Planning	Prof. D.D Survase, instructed to all the respective academic coordinators to follow the steps like: <ul style="list-style-type: none"><li>• To circulate the notices of Elective Choice and Audit course before commencement</li><li>• To maintain all the record,</li><li>• The admission-registration process of the respective classes.</li><li>• workload, Timetables and Rollcall list before starting of instructions of teaching.</li><li>• Follow Tutor Mentor scheme along with the circular</li><li>• Conduction of Prerequisite test</li></ul>	To all Academic Coordinators
3	NAAC Preparation	Prof.G.P Mohole, has explained how to prepare the student satisfaction survey.	To all Members
4	Conclusion of Meeting	Prof.G.P Mohole, concluded the meeting by thanking to all members for active participation during the discussion	To all Members

*K. K. G. S.*

IQAC MOM Coordinator

*G. P. Mohole*

IQAC Coordinator

*B. S. M.*

Principal  
**PRINCIPAL**

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